

The following committees are standing and ad-hoc committees of the GSU Board. Committee chairs and membership are comprised of Board and Community members. Serving on a committee is part of the Board member service expectation. Community members serving on committees is often an effective way of introducing individuals to the work of Girl Scouts prior to consideration for nomination to the Board.

Audit & Compliance Committee: This is a new committee being re-established Fall 2015

Meeting Schedule: Anticipated bi-monthly starting October 2015

Responsibilities:

- In concert with the Finance Committee, conduct annual reviews of the council budget and audit; recommend approval of the audit to the Board.
- Review the Form 990 and recommend approval to the board
- Ensure compliance with principles of good governance
- Perform regular reviews of council policies and procedures
- Make recommendations related to sound operational management practices including vendor and purchasing review
- Provide guidance on risk management issues and ensure appropriate plan is in place
- Provide guidance on specific property-related issues
- In concert with the Finance & Investment Committee, review and make recommendations on plans, proposals, and practices regarding:
 - Insurance coverage
 - Employed staff salary ranges and compensation strategy

Finance & Investment Committee

Meeting Schedule: Quarterly

Responsibilities:

- Oversee council investments
 - Ensure regular review of investment policies
 - Review quarterly investment reports
- Monitor monthly financial reports to ensure sound financial management
- Examine the annual budget and recommend approval to the board
- In concert with the Audit Committee, review the annual audit
- Make recommendations regarding operating and capital budgets to the Board of Directors
- Identify and track internal and external trends bearing on the council's financial condition
- Generate projections as a guide to strategic planning and financial policy
- Recommend policies and guidelines related to sound financial management
- In concert with the Audit & Compliance Committee, review and make recommendations on plans, proposals, and practices regarding:
 - Insurance coverage
 - Employed staff salary ranges and compensation strategy

Fund Development Committee

Meeting Schedule: Bi-monthly meeting

Responsibilities:

- Ensure that a fundraising plan is in place to support the strategic direction and needs of the council
- Engage the Board in fund-raising and fund development as appropriate, including Board giving and strategizing with members to speak with donors and participate in the process of asking for donations
- Ensure that the case for support is strong, current, and based on the organization's mission and goals; and distinguishes the organization from others in the field.
- Identify and recruit campaign community leadership and volunteers for fund development needs
- Play a strong role in identifying, cultivating, soliciting, and stewarding donors
- Help evaluate prospects for both first-time and increasing levels of contributions
- Be present at fundraising events to assist in building relationships with guests.
- Ensure appropriate policies and procedures are in place for gift acceptance, donor solicitation and donor recognition.

Community members support the Fund Development work by serving on Event Committees, including:

- International Women's Day / Tough Cookie Award (March)
- Founder's Day in Ogden (May)
- Camping for a Cause (August)
- Gold Award Centennial Events (January and November 2016)
- Time Commitment & Meeting Schedule: 6- to 9-month commitment, starting with monthly meetings. Time commitment is heaviest in the six-weeks leading up to the event.

Board Members are encouraged to provide introductions to individuals who have interest and ability to serve on the event committees.

Property Task Force: This committee will convene in 2016 to evaluate the current and future state of GSU administrative property; to determine options to support future service models and growth. The work of this Task Force will both contribute to and leverage off of the 2016 Strategic Learning process. The anticipated duration is the full 2016 year with six to eight meetings during the year and work assignments or site-visits between meetings.

Strategic Learning Community Members: There is an opportunity for a selection of board members to participate as a Community Contributor in the 2016 Strategic Learning process. The entire process will be comprised of staff, active volunteers, community stakeholders who are not active in Girl Scouts, and selected board members. The anticipated duration is January through July 2016 with monthly meetings and work assignments between the meetings.

All board members will be briefed and provide input into the Strategic Learning as well as be involved in the gap analysis and implementation of the recommendations.

GSU Committees Established per the Bylaws:

Board Development Committee -- The Board Development Committee (“BDC”) is a committee of the GSU Corporation, not a committee of the Board. Its purpose is to ensure that the Board of Directors has the personnel, training and support to fulfill its governance responsibility.

The BDC can have at least seven (7) and no more than nine (9) members, the majority of which must come from the community. Board members are eligible to serve on this committee and must be slated by the BDC and approved by the Voting Members of the Corporation.

Meeting Schedule: Approximately eight (8) meetings per year with monthly meetings leading up to the Annual Meeting (April)

Committee responsibilities include:

- Align the Board composition with the strategic needs of the council
- Solicit and recruit candidates for elected positions in the council
- Provide to the membership a single slate for all positions for election, including officers, directors, and National Delegates and Board Development Committee members.
- Develop in conjunction with the Board of Directors:
 - Board orientation and educational materials
 - Board development materials
 - Methods for identifying needed skills and talents for the Board and committees
 - Methods for succession planning; and
 - Board annual self-assessment materials
- Conduct Board orientation and Board development training sessions as needed and/or as directed by the Board of Directors, including the Annual Board Retreat.

Executive Committee - The Executive Committee is made of the Elected Officers of the Corporation Board and two Board Members-at-Large. This committee is approved by the Board. The Chair of the Board serves as the Chair of the Executive Committee.

Meeting Schedule: Called by the Chair and may be held without notice with a majority of the Executive Committee members present (in person or telephonically) to constitute a quorum.

Responsibilities:

- Authorized to make certain decisions on behalf of the Board between Board meetings, such decisions are ratified by the Board at the next Board meeting
- Establishes CEO Review & Compensation Subcommittee; reviews recommendations of the Sub-committee related to CEO compensation, and makes recommendation to Board for approval of CEO compensation
- Reviews Executive Staff compensation, and makes recommendation to Board for approval of Executive Staff compensation